

2009 Users Conference - Suggested CDM+ Tracks (See schedule for class locations)

Mon. 10/26	Basic	Advanced	Administrative	Membership	Contributions/Financial	Accounting/Financial
8:30-9:30	Welcome and Opening Session					
9:45-11:00	Getting Started - Membership	Advanced Finds/Searches	Advanced Finds/Searches	Getting Started - Membership	Getting Started - Contributions	Getting Started - Accounting
11:15-12:30	Membership Procedures	Enhanced Notices	Web Ministry Tools	Membership Procedures	Contributions Procedures	Accounting Procedures
1:45-3:00	Getting Started - Attendance	Membership Notices & Exports	Contributions Reports	Membership Notices & Exports	Contributions Reports	Accounting Ledger Reports
3:15-4:30	Getting Started - Contributions	Membership Ministry	Visitor Ministry	Membership Ministry	Advanced Finds/Searches	Getting Started - Contributions
4:45-5:30	Fund Accounting Introduction**	PhoneTree & Other Menu Items or CASS Certification & NCOA**	Fund Accounting Introduction or CASS Certification & NCOA**	PhoneTree & Other Menu Items or CASS Certification & NCOA**	Fund Accounting Introduction**	Fund Accounting Introduction**
Tues. 10/27						
8:15-9:30	Contributions Procedures	Event Registration	Event Registration or Getting Started - Check-In/Out	Enhanced Notices or Event Registration	Enhanced Notices	Contributions Procedures
9:45-11:00	Contributions Reports	Attendance Analysis or Contributions Reports	Event Registration or Attendance Analysis Reports	Web Ministry Tools or Attendance Analysis & Reports	Getting Started - Payroll	Getting Started - Payroll
11:15-12:30	Panel Discussion					
1:45-3:00	Getting Started - Accounting	Accounts Receivable or Contributions Pledging	Web Ministry Tools Usage	Web Ministry Tools Usage	Getting Started - Accounting	Accounts Receivable
3:15-4:30	Accounting Procedures	Archiving & Back-Up	Getting Started - Check-In/Out or Archiving & Back-Up	Getting Started - Check-In/Out	Accounting Procedures	Acctg Comparison Reports
4:45-5:30	Training Skills or Experience Check-In/Out**	<i>Any of the classes offered</i>	Training Skills or Experience Check-In/Out**	CDM+ Discount Mail or Experience Check-In/Out**	Training Skills**	Advanced Fund Accounting or Training Skills**
Wed. 10/28						
8:30-9:30	New Perspectives (CDM+ Development & General Q&A)					
9:45-11:00	Accounting Ledger Reports	Membership Custom Reports	Administering CDM+	Membership Custom Reports	Archiving & Back-Up	Payroll Procedures & Reports
11:15-12:30	Getting Started - Payroll	Membership Notices & Exports	Accounting Comparison Reports	Visitor Ministry	Contributions Pledging or Getting Started - Payroll	Contributions Pledging

*Computer lab is also open during class periods.

**Shorter class period