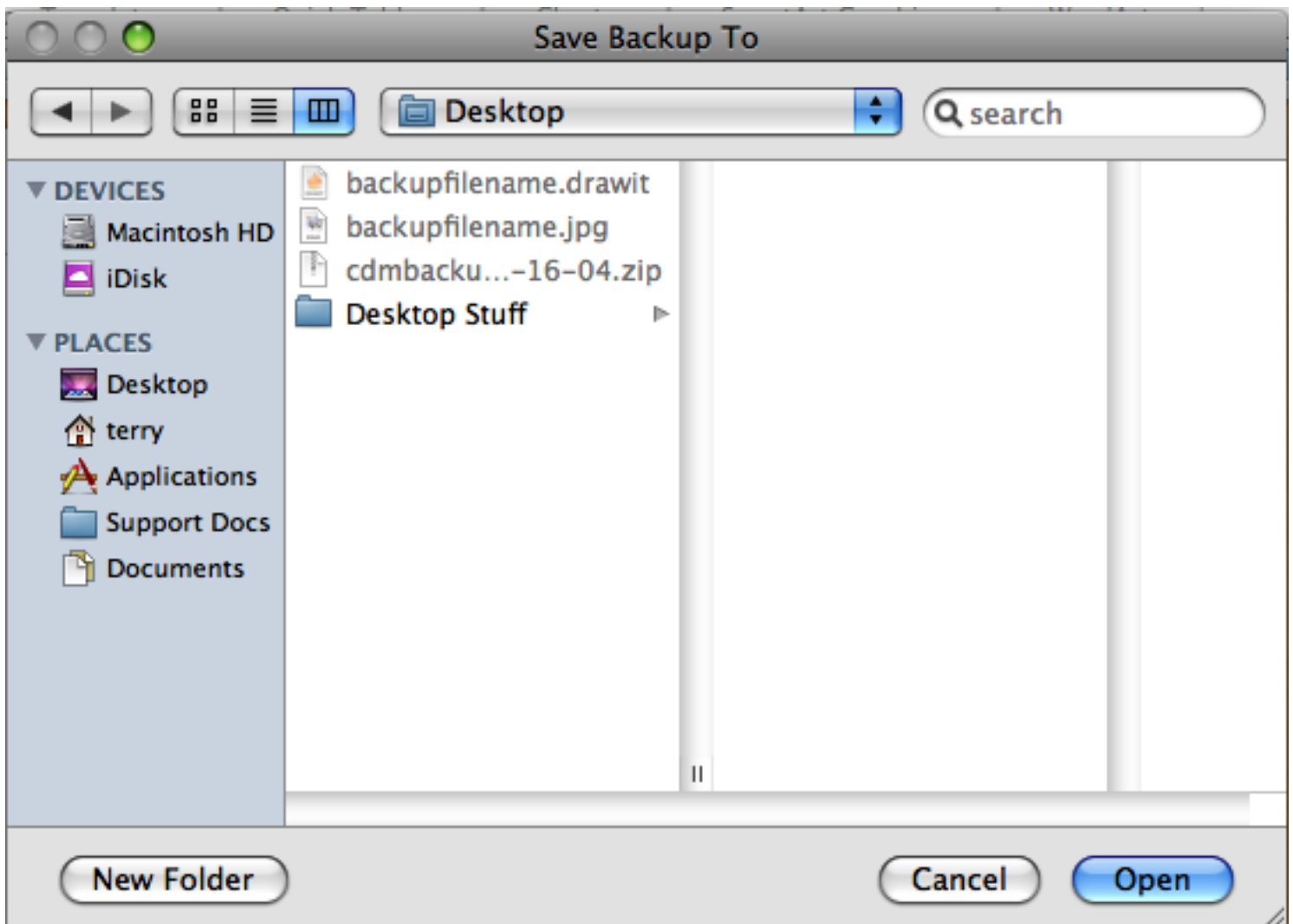


## Backing up CDM+ (Mac)

It is very easy to backup your CDM+ database. To backup your database, login to CDM+ and go to the File menu, select Backup and then follow the onscreen instructions.

**Open CDM+ and log-in to your database.**

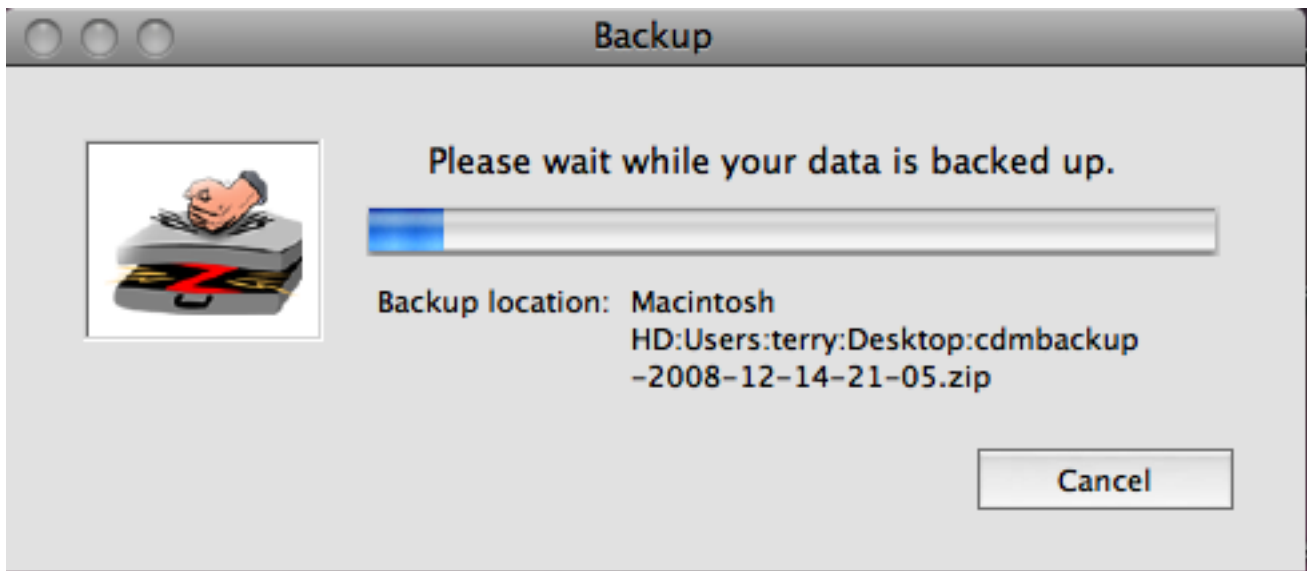
**Select the destination for your backup**



It is a good idea to backup your database to an external device such as a CD, Flash Drive or External Hard Disk. You can select one of these types of devices from this window or you could save it to your Desktop and then move it to the device once the backup is complete.

Once you select the device location, click Open.

## Backing up the Database



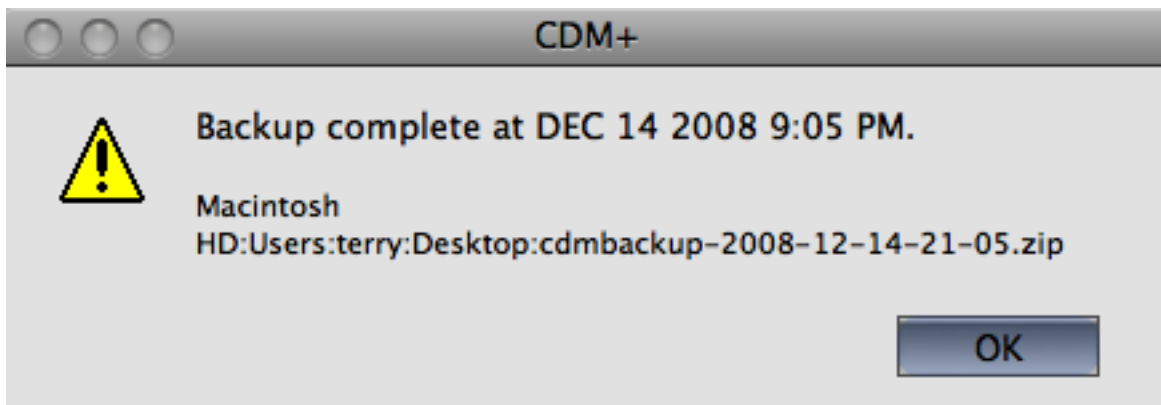
After clicking the OK button, you will see this window. You will see some moving dots indicating that the backup process has begun. Please be patient as this process continues.

## Compressing backup



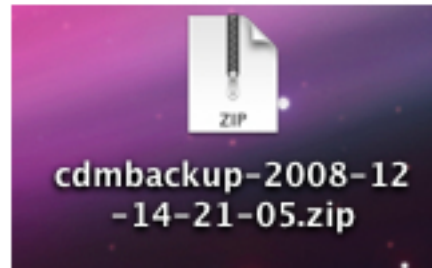
As the backup process progresses, you will see a window indicating that the backup is compressing.

## Backup complete



When the backup process is complete you will see this window. You now have a backup of your CDM+ database. You can click OK and continue working in CDM+.

What the file looks like.



cdmbackup-2008-12-14-21-05.zip

**Date** Corresponds to  
December 14, 2008

**Time** Corresponds to  
9:05 PM

Your backup file will look like a folder with a zipper. The file name consists of the date and time.