



Merry Christmas

One of the great joys of the holiday season is the opportunity to say thank you and to wish you our best now and in the coming year. So that our staff may enjoy this special time with loved ones near and far, Suran Systems offices will be closed Friday, December 23, Monday, December 26, and Monday, January 2.

Year-End Update: Important Changes to Tax Filing Deadlines and Forms Requirements

The federal government has changed the filing deadlines for 1099, W-2 and W-3 forms to **January 31, 2017**. 2016 tax forms are available now in CDM+ for Windows users. Aatrix, our forms provider, will let us know when these are available for the Mac, and we are expecting that by the end of the year. State copies of W-2 forms and their transmittals can now officially be printed and e-filed from Aatrix.

1099 printing will only be available in CDM+ through Aatrix and will require printing the IRS copies on red pre-printed paper. Pre-printed **Red Ink 1099 Forms** are available from our forms provider, Dynamic Systems, Inc. You can also order four-up perforated paper and envelopes to mail out W-2 and 1099 forms.

In the past CDM+ has provided the option to print 1099 forms directly on plain paper. We received an official statement from the IRS that this is not acceptable. You can view that statement from our website [here](#).

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Direct Deposit Payroll Directly in CDM+

A new direct deposit payroll feature is in final beta testing and will be released to all users in early February. If you would like to use this feature before the final release please email Randy Clay at randy@suran.com. More detailed information about this feature will appear in next month's CDM+ Connection.

New Tax Tables for 2017

Updated tax tables for Federal and State taxes will be published this week.

At this time we are aware that the following states have taxes changing effective January 1:

**California • Connecticut
• District of Columbia •
Idaho • Indiana • Kentucky
• Minnesota • Nebraska •
New York • North Carolina •
Oklahoma • Rhode Island •
South Carolina**

CDM+ will automatically update your payroll tax tables when they are published. Any payroll generated with a paid date in 2017 will use these new tables, even if that payroll was generated in 2016. You can go to Tax Tables under the Payroll menu to see if your system has been updated to the 2017 tax tables.

Every effort is made to stay abreast of state tax table changes in CDM+. If you are aware that your state tax tables are changing and your state is not listed here, please let us know by emailing support@cdmplus.com.

CDM+ Training Videos

For a series of training videos, visit the CDM+ Knowledge Base website:

kb.cdmplus.com/videos

Important Tax Changes *continued*

All current tax forms can be generated from either CDM+ 10 or CDM+ 9.3.6. Please note that in CDM+ 9.3.6 and CDM+ 10.0.2 or less, you will see an option to print Native 1099 forms, but if you enter a 2016 date, the program will alert you that it cannot generate the 1099 forms. In CDM+ 10.0.3 and later, that option has been removed. In CDM+ 10.0.3 and later, you can access past years' 1099 forms for viewing from the Special Functions window. **PLEASE NOTE: W-2 FORMS ARE FROM THE SOCIAL SECURITY ADMINISTRATION AND CAN BE PRINTED ON PLAIN PAPER WITH BLACK INK.**

E-Filing Available Through Aatrix

To simplify printing and filing your 1099 and W-2 forms, please check out the e-file service through Aatrix. Their full service will e-file all forms and mail them to the recipients for \$1.99 per employee. You can also have W-2 forms emailed to your employees. There is a checkbox on the employee setup window for this feature. This option must be requested by the employee, and there is a consent form they must complete. This document is available from the Payroll Tax Forms window. If you choose to print your employees' copies of W-2 forms, you can still e-file the federal W-2 and W-3 forms at no charge. These options will be available to you after you have verified your tax data in the Aatrix viewer.



www.dswebtoprint.com/cdm/

To Order Red Ink 1099 Forms, 4-up Perforated Paper, and 1099/W-2 Envelopes, Visit the **CDM+ Store** on Dynamic Systems' Website

Dynamic Systems, Inc. can also be reached at 800-782-2946, Monday through Friday from 8:30 am to 5:00 pm ET. If you call, please be certain to mention that you are using CDM+ to make sure you order the correct forms. Phone orders may not be accepted during high-volume call times.

What Would You Like to Know?

Submit your questions or ideas for our newsletter to connection@cdmplus.com.

Your suggestions will be considered for future editions of the *CDM+ Connection*.

Suran 2017
**ANNUAL CDM+
 USERS CONFERENCE**
 Sept. 11-13
 Nashville, TN
Hotel Booking Available Now